

25 May 1956

PROCUREMENT DIVISION MEMORANDUM NO. 56 - 16

SUBJECT: Division Beneficial Suggestion Program for Fiscal
Year 1957

1. The Division Beneficial Suggestion Program conducted over the past few months has contributed considerably towards improving the efficiency of our operations.

2. Each year at this time it is necessary to furnish Procurement Division objectives for the next fiscal year to the Director of Logistics. In order to achieve this end, all Division personnel (including clerical and stenographic) are invited to contribute their suggestions for Division improvement. The submissions are to be forwarded directly to the Chief, Procurement Division without intermediate screening. Your suggestion will be considered, and you will be advised as to its disposition.

3. Inasmuch as the Division objectives must be furnished to the Director of Logistics in July, it is requested that all submissions be forwarded to the undersigned by 15 June 1956.


Chief, Procurement Division

25X1A

Distribution:

- 3 - OL Reg.
- 1 - Ea Employee
- 1 - PD File

25X1A

OL/PD:  mja/745 (25 May 56)

CIA INTERNAL USE ONLY

ORDER OF BUSINESS

SUGGESTION AWARDS COMMITTEE MEETING

27 September 1956

STATINTL

1. [REDACTED] report on special suggestion #2502.

STATINTL

2. [REDACTED] report on suggestion #970.

STATINTL

3. Report by [REDACTED] on suggestion #2455.

4. Agenda:

a. Awards - 817, 1987, 2299, 2464, 2489, 2492,
970

b. Disapprovals - 442, 1407, 1886, 1375, 1518,
1794, 2379, 2401, 2443, 2476,
2478, 2491, 2496

c. Specials - 1381, 2502

1987

[REDACTED]

Executive Secretary
Suggestion Awards Committee

STATINTL

CIA INTERNAL USE ONLY

25X1A

[REDACTED] reported on 25 Nov. Recommends
award to Chief & Asst and let them
distribute to 16 assistants. Believes
\$300 to \$400 award.

25X1A

[REDACTED] thinks sup. accomplishment.

25X1A

[REDACTED] said refer back to Training
& have Training resubmit for one or two
persons.

ILLEGIB

[REDACTED]

25 September 1956

25X1A

MEMORANDUM FOR: [REDACTED]

SUBJECT: Meeting of CIA Suggestion Awards Committee

The CIA Suggestion Awards Committee will meet on Thursday,
27 September 1956 at 10:00 A. M. in DD/S Conference Room,
First Floor, East Building.

FOR THE CHAIRMAN, SUGGESTION AWARDS COMMITTEE

[REDACTED]

Executive Secretary

25X1A